**Bell Tower Youth Drop-in**

**Application Form for Youth Worker**

We ask all prospective workers with children and young people to complete this form, which includes space (2 pages max) to give a personal statement explaining why you are the right person for this job. The information will be kept confidentially and securely by Bell Tower Youth Drop-in unless requested by an appropriate authority.

**1. Personal Details**

**Name:**

**Address:**

**Postcode:**

**Home telephone:**

**Mobile telephone:**

**Email address:**

|  |  |  |
| --- | --- | --- |
| **2. EDUCATION**  Please list all education establishments attended from the age of 12 and details of qualifications obtained. | | |
| **Establishment & address** | **From - To** | **Qualifications obtained** |
|  |  |  |

**3. Employment History**

Please tell us about your current and past employment/voluntary work.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employers Name and Address** | **Employed from (date)** | **Employed to (date)** | **Job Title and Description** | **Reason for Leaving** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**4. Skills and Training**

Please list and briefly describe any skills or training you have had which you think are relevant to this role. For example, this could include personal hobbies, or professional development such as counselling training, first aid qualifications, or other relevant training courses.

**Training and Full time work.**

**5. Personal Statement**

Please use the following space (up to 2 pages) to tell us why you think you are the right person for this job. Please use the Job Description and Person Specification to describe how your own skills and experiences make you suitable for this role. **Please do not exceed 2 pages**.

**6. References**

Please give details below of two people who would be willing to provide a personal reference. If you are currently working, (paid or voluntary) one of these should be your present employer.

**7. Declaration**

Have you ever had an offer to work with children or young people declined?

YES **NO**  (Please tick)

If yes, please give details:

Do you have any medical conditions we should be aware of?

YES **NO**  (Please tick)

If yes, please give details:

I confirm that the submitted information is correct and complete.

**Signed: Date:**

As an organisation we undertake to meet the requirements of the Data Protection Act 1998, and all appropriate Acts in relation to Criminal Record Disclosures. A DBS check will be completed for the successful applicant prior to starting this role.

**Please complete this form and email to** [sam@belltowerchi.uk](mailto:Sam@belltowerchi.uk) **or post to:**

Sam Harding, Bell Tower Youth Drop-in, 104 The Hornet, Chichester, West Sussex, PO19 7JR

**Deadline for applications is Thursday 23rd January 2020 at 17:00. Interviews will take place on Friday 31st January 2020. If necessary.**